

Baseline status of the Program Models implemented through Life Stage wise interventions by the Local Partners with ChildFund India

Terms of Reference

1. About the organization:

Centre for Youth and Social Development (CYSD), a non-government and non-profit organization, has been working towards improving the quality of lives of tribal and rural poor in Odisha, with primary focus on eradicating extreme poverty and hunger, ensuring social inclusion and justice, good governance and citizen's right, helping communities identify and initiate development measures, providing training and other capacity-building support to pro-poor organizations and individuals, and carrying out research and advocacy in favour of the under privileged people especially the tribals. CYSD also joins hands with the special initiatives taken up by the government, civil society and communities to address inequality both in number and intensity.

CYSD has carved out four coherent and reinforcing strategic actions to realize its mission which include: Promoting Sustainable Livelihoods; Fostering Participatory Governance; Reducing disaster vulnerability and addressing climate change concerns; and Advocating for Responsive State. Basically a three-pronged approach is followed for implementation of different programmes; such as: i) Action and Learning through intensive participatory action and experimentation at the community level; ii) Replication/Scaling up through extensive partnership and networking with like-minded agencies; and iii) Policy Influencing at State and National level through policy research and advocacy.

2. Partnership with ChildFund India:

Safeguarding the rights of the children has been an overarching component in CYSD's strategic programme direction in line with the Sustainable Development Goals (SDGs). CYSD in partnership with ChildFund India has been implementing its programmatic interventions with an integrated approach focusing on child protection, education, health and livelihoods. Further, child being the centre, complete life-cycle approach is followed until completion of 24 years of age. CYSD has been working towards increased protection, and effective redressal of all forms of abuse, neglect, exploitation and violence against children, especially girls in its operational areas emphasizing on the Rights of the children along with overall improvement of health, education and economic improvement of the households. The interventions have been in operation in 165 targeted villages of 18 Gram Panchayats (GPs), in 5 blocks of Malkangiri and Rayagada districts in Odisha since July, 2017.

The other partners including Bastar Sewak Mandal, Centre for World Solidarity (CWS), Child In Need Institute (CINI), Chetna Vikas, Regional Centre for Development Cooperation (RCDC), South Orissa Voluntary Action (SOVA) and Voluntary Association for Rural Reconstruction & Appropriate Technology (VARRAT) are also implementing such programmes in the East Zone with the support from ChildFund India.

3. Purpose and Objective of Baseline Study:

The purpose of this Study is to derive the baseline status of the Program Models implemented through Life Stage wise interventions by the Local Partners with ChildFund India for the next three years. The study shall also capture implementation strategies and document the lessons learnt. The purpose of this baseline study is to provide an information base against which to monitor and assess the projects' progress and effectiveness during implementation and after the activity is completed.

Target audience for the report is for ChildFund and to be externally shared with their present and potential donors, government agencies, international development cooperation, civil society and technical partner agencies.

4. Methodology:

The agency will adopt a mix of Quantitative and Qualitative methods to design the tools on selected indicators pertaining to the thematic interventions across three Life Stages. The team will administer Household Survey with the target population, Village Profiling, In-Depth Interview with government officials in sample locations.

Baseline sample locations will be selected from among 12 locations and 9 partners implementing their programmes in the East Zone as detailed below.

List of Local Partners and Locations

Sl. No.	Zone	Project ID	Project Name (Local Partner)	State	Location (Dist.)
1	EAST	617	CARMEL SCHOOL & HOSTELS (CWS)	Jharkhand	West Singhbhum
2	EAST	4298	Jamtara Child Development Program (CWS)	Jharkhand	Jamtara
3	EAST	4275	Deoghar Child Development Program (Chetna Vikas)	Jharkhand	Deoghar & Dumka
4	EAST	4267	Daltonganj Area (CINI)	Jharkhand	Gumla, Latehar & Garwah
5	EAST	9502	Ursuline Convent Kodaura (CINI)	Chattisgarh	Balrampur
6	EAST	2881	BASTAR SEWAK MANDAL	Chattisgarh	Bastar
7	EAST	2849	VARRAT	Odisha	Kendrapara
8	EAST	4067	South Orissa Voluntary Action (SOVA)	Odisha	Koraput
9	EAST	4115	ASHA Child Development Project	Odisha	Keonjhar
10	EAST	4274	Kalahandi Child Development Program (RCDC)	Odisha	Kalahandi
11	EAST	4299	Nuapada Child Development Program (RCDC)	Odisha	Nuapada
12	EAST	4258	Malkangiri Area Program (CYSD)	Odisha	Malkangiri

A stratified random sampling method will be used to identify the respondents of each of the tools proposed. 420 households will be selected as sample from each of the project locations. The detailed methodology (including the sampling method, tools, type and sample of stakeholders) will be proposed by the selected Research Agency.

Tools to be used	Tools to be administered with
Household Survey	Households in intervention villages
In-Depth Interview	PRI members, Government officials
Questionnaire, FGD, KII, Village profiling etc.	Different Target and Impact Groups including Children under three Life Stages, Parents, Community members

5. Measurement Indicators in baseline

The Country Strategy Indicators on themes of Health and Nutrition, Education, Livelihood and Child Protection are attached in the **Annexure 1**.

Required baseline tools would be developed through a workshop after the finalization of agencies.

6. Schedule of the Baseline Study

Sl. No.	Particulars	September				October				November	
		1	2	3	4	1	2	3	4	1	2
1	Receipt of technical proposals to the Local Partner	Yellow									
2	Signing the contract; acceptance of final ToR		Orange								
3	Review of the background documents		Green	Green							
4	Workshop on Baseline design including analysis plan			Blue							
5	Data collection, entry and cleaning				Orange	Orange	Orange	Orange			
6	Data analysis						Green	Green			
7	Submission of draft report								Blue		
8	Provide feedback by Local Partner/s and ChildFund								Yellow	Yellow	
9	Final report submission										Blue

7. Presentation of the Results

The agency is expected to produce a consolidated quality report, which documents the good practices and lessons learnt, differentiating findings, conclusions and recommendations. In addition to the report the consultant shall submit data on methodology used, interview outlines, list of people interviewed /met etc. The agency will submit a summary of findings, a draft report and a final report (after incorporating the feedback received from the partner organizations and ChildFund).

8. Management and Reporting Arrangements

The focal point of the agency is expected to work closely with the Baseline Committee, comprising of the Project Manager and PMES Coordinator at CYSD, Bhubaneswar (name of the Organization), Director-Knowledge Management & Learning and M&E Team at ChildFund for technical guidance and support.

The agency will coordinate with this committee for all technical deliverables and support required.

The roles and responsibilities of the Baseline committee would be to:

- Provide the documents mentioned under available documentation.
- Provide technical assistance (e.g. travel arrangements, assist in making travel plans and fixing appointments with local level officials, avail any other documents/ information needed etc.).
- Support in finalizing the methodology
- Ensure quality of the report
- Tracking progress of the assignment

9. Confidentiality

All discussions and documents relating to this ToR will be treated as confidential by the parties. Any document, tools, templates, etc. developed through this assignment is the property of the Local Partners and ChildFund who will have sole ownership on it.

10. Technical Support

The organization shall collaborate with ChildFund for technical support for this Baseline Study.

11. Child Protection

The consultant will adhere to and sign organization's/ ChildFund's Child Safeguarding Policy while signing the contract for this consultancy.

12. Available Documentation:

The following documents will be availed for and utilized by the consultant for this assignment:

- Project documentation (Log Frame, Gantt chart, Annual Budget and Planning etc.)
- Projected beneficiary details
- Intervention details (intervention villages, target population etc.)

13. Agency profile

- A research agency/individual with strong understanding about the methodological approach
- A competent team with experts on the thematic domains
- Excellent presentation and writing skills
- In-house capacity of translators (for all intervention state languages) and graphic designers
- Previous experience of high quality Baseline Study of development projects (preferably 10 years in developing donor-driven Baseline/End-line/Evaluation studies)
- Presence in the intervention state/s
- Ability to conduct this study as per the timeline suggested

14. Payment Terms:

30% of the total cost to be paid to the agency after signing of agreement and sharing of inception report, 30% after completing field work, 20% after analysis and sharing of draft report and 20% after acceptance of final report. Each above payment shall be made to the assigned agency through Bank transfer/NEFT/DD.

15. How to Apply:

Please submit your applications by e-mail to hrd@cysd.org / minati@cysd.org with the following documents: The applications need to reach hrd@cysd.org by **10th September'2019**.

- A brief summary of the agency/Individual Curriculum Vitae
- Proposal with both technical and financial aspects including timeframe, methodology, deliverables and budget
- Updated CV / Resume of the Team Members
- Sample of previous Baseline/End-line/Evaluation studies etc.

Baseline Indicators/Country Strategy Indicators

CHILDFUND INDIA CSP COMMITMENTS

(ChildFund India expects to achieve the following Life Stage outcomes during the strategic period 2019-2021)

LS 1 Program MACHAN Model (Mother and Child Health and Nutrition)

- 60 % of IYC in 14 communities across 9 States realize age-appropriate development milestones.
- 80 % of IYCs in 14 communities across 9 States consistently engage in positive child care practices.
- 80 % Parents/Caregivers in 14 communities across 9 States effectively interact with Government service providers and demand ICDS/ICPS services for their IYC.
- 60% of Parents/Caregivers engage in sustainable and gainful livelihood (IGA).

LS2 Program PENCIL Model (Protective, Effective N Context based Initiation of Learning)

- 60% of children aged 6 years in 200 communities across 12 States have school readiness.
- 75 % of children in 260 target schools and 650 communities from 30 districts across 14 States have access to age appropriate quality learning environment within their school and community.
- 85 % of children in 650 villages from 30 districts across 14 States establish positive relationships with parents, teachers and peers for shared and supportive learning.
- 50,000 Children grow in a violence-free culture and environment within their own families, and within the 650 villages and 300 schools across 12 states.

LS3 Program 3E Model (Employment, Entrepreneurship, Empowerment)

- 80% of the trained youth (80% ChildFund enrolled youth, and 20% non-enrolled) earn living/ wage by engaging in safe, non-exploitative and sustainable jobs.

- 80% of ChildFund India trained youth (80% ChildFund enrolled youth) earn consistent income by engaging in safe and sustainable livelihood activities (IGAs and small businesses).
- 80% of youth in more than 80% of ChildFund program communities engage and lead community development and civic works, through their collectives within the community and beyond.

Child Protection

- 60 % adolescents and youth in 17 communities across 9 states have comprehensive, correct and appropriate knowledge on Sexual and Reproductive Health.
- 50 % adolescents and youth in 17 communities across 9 states adopt safe and healthy practices pertaining to sexuality and reproduction.
- 40 % adolescents and youth in 17 communities across 9 states have increased access to adolescent-friendly counselling and services.
- 60% of our program communities in 15 states have active child protection committees.